

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPDR and the **National Building Code**)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Affiliation Number allotted by CBSE to the school:	930209
2	Name of the School as per affiliation letter of CBSE:	ST.ALPHONSA PUBLIC SCHOOL & JUNIOR COLLEGE
3	Address of the School:	ARUVITHURA P.O ERATTUPETTA PIN:686122
4	Standard/level/class up to which the school is running:	<b>Class I - Class XII</b>
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	<b>YES</b>
6	U-DISE code allotted to the school:	32100200110
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	FRANCISCAN CLARIST CONVENT EDUCATIONAL SOCIETY, BHARANANGANAM
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	<b>YES</b>
9	Purpose of present application:	<b>EXTENSION</b>
10	Location of school	STATE : KERALA DISTRICT : KOTTAYAM THALUK: MEENACHIL MUNICIPALITY: ERATTUPETTA VILLAGE: ERATTUPETTA

*Amama* Principal  
St. Alphonsa Public School & Junior College  
(Signature of Principal)  
Aruvithura - 686 122



*Burk*  
District Educational Officer  
Kanjirappally.


## APPENDIX-III

10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	YES
11	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	CBSE; Affi./UC-9/22/98/9539-42 Date : 30/10/1998
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	NO
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
15	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	16592.11124
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	YES
17	Name of the Owner/Lessee of the land in respect of point-16 above:	Society (Given for the use of school)
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	NA
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	NO
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
20(a)	If yes the date of last inspection:	27/01/2012
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
21(a)	If yes the date of last inspection:	19/05/2016
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES

*Aravithura*  
Principal  
St. Alphonsa Public School & Junior College  
(Signature of Principal)  
Aravithura - 686 122



*B. B. B.*  
District Educational Officer  
Kanjirappally.

22(a)	If yes the date of last inspection:	22-01-2019
<b>INFORMATION REGARDING THE STAFF</b>		
23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES
<p style="text-align: center;"> <i>Sr. Annie Kallarangatt</i>                  Signature with Stamp                  Manager                  (of School Manager)                  Alphonsa Residential                  Bharananganam - 686118                  Palai - Kerala             </p>		<p style="text-align: center;"> <i>Amma Thomas</i>                  Signature with Stamp                  Principal                  St. Alphonsa Public School &amp; Junior College                  (for School Principal)                  Aruvithura - 686 122             </p>
<b>PART-B</b> (This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No..... <u>B.1/7171/2019</u> ..... Date of Issuance..... <u>27/3/2019</u> .....		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	YES/NO extension/upgradation YES
		<p style="text-align: center;"> <i>ASISH K. ASISH</i> Signature                  (Name and Stamp of Issuing DEO)                  DISTRICT EDUCATION OFFICER/NAME OF DISTRICT                  ASISH. K. ASISH                  District Educational Officer                  Kanjirappally             </p>
		Counter Signature  (Name, Designation and Stamp) DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorised representative*) NAME OF DISTRICT (*Not Below the rank of a Group-A Gazetted Officer)

Process is undergoing, will be submitted shortly.

*Amma Thomas* Principal  
 (Signature of Principal) St. Alphonsa Public School & Junior College  
 Aruvithura - 686 122

*ASISH K. ASISH*  
 (Signature of D.E.O.)  
 Dist. Educational Officer  
 Kanjirappally